

AGENDA

MEETING TYPE – Check one (X)

Administrative Team	Leadership Team	Grade Level	Department or Content STEM	School Council	Grade Level or Department Chair	Other
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School Improvement Plan Focus:

Meeting Time: 3:45 pm

Members in Attendance: Dr. Bolden
 Ms. Carter
 Ms. Fletcher
 Ms. James
 Mrs. Pearson
 Mrs. Spencer

OPENING:

- Teachers began organizing and sorting STEM applications to score.
- Dr. Bolden opened the meeting by explaining the events of his week. He described his current focus due to his middle school visit as:
 - 1) Closing the educational gaps of students we are sending to middle school.
 - 2) Concerns with the last week of school (landing the plane).
 - 3) Staffing as it pertains to the 13-14 school year.
 - 4) Exceptional ed. Department (gifted, ESOL, and Sp. Ed.) as a specific focus –FTE with no more than five (5) EIP students in each class.

WORK SESSION:

- Dr. Bolden acknowledged that there were internal threats within the STEM committee. To remedy them, we will now operate with an agenda and all next steps/final decisions will come from him directly.
- We discussed the STEM application processes and the difference between FTE funding class size v. actual class size. Dr. Bolden asked how the next applications were to be communicated. It was suggested that the next round of applications be distributed at Award’s Day.
- STEM Logo: Dr. Bolden asked where we were with the logo. Ms. Sheppard (art teacher) was sketching out a logo based on the one pulled from the website by Ms. Carter & Ms. Pearson. Dr. Bolden determined that we need to check to make sure we weren’t impinging upon any one’s copyrights.
- Parents will be notified via email concerning acceptance into the STEM academy.
- Next parent meeting is scheduled for June 6 at 6pm.
- Dr. Bolden explained to the committee that we will aggressively market McNair DLA through the marquee, Facebook, Twitter, and other social media as well as establish a list of FAQs (Frequently Asked Questions) to be available on the school’s website.

SCHOOL: R.E. McNair Discovery Learning Academy

DATE: May 17, 2013

Closing

Dr. Bolden asked all members present our thoughts concerning sharing a STEM hallway. He asked members to accompany him on a tour of the 2nd grade hall. Dr. Bolden asked members to submit a list of internal and external threats associated with working on the same hall.

The meeting was adjourned.