

MEETING TYPE – Check one (X)

Administrative Team	Leadership Team X	Grade Level	Department or Content	School Council	Grade Level or Department Chair	Other
	Members Present: Dr. B. Bolden Ms. D. Pitts Ms. A. Carter Ms. T. Pearson Mrs. K. Spencer Ms. K. Fletcher					

OPENING:

Mrs. K. Spencer opened the meeting with the introduction of herself as the new S.T.E.M. coordinator and Ms. A. Carter as the Science Lab Coordinator. Mrs. K. Spencer asked if there were any volunteers to be the team’s secretary. There were no volunteers at this time.

WORK SESSION:

- (1) **Curriculum** for the month of April. Grades 3- 5 will be working on E.I.E rocket activities. Grades K – 2 will be working on animals and life cycles. **Ms. Carter** will be looking for culminating activities for the K-2 grade levels
- (2) **A Science Lab supply list** needs to go home to the parents so that parents can assist the school in our S.T.E.M. initiative. **Mrs. Pearson and Ms. Carter** will work on completing this task.
- (3) **Earth Day – April 22 –** We need to find out if any of the special areas will be doing any activities for Earth Day (Art, Music, Technology, Spanish, and Media). Mrs. K. Spencer said she had some 2nd grade materials for Earth day that she could share with the group.
- (4) **The math lab will now be the temporary robotics lab for class use. Teachers will be able to rotate through a schedule to use the lab. This decision was made because this will be our students’ first robotics experience and all classes may need to start with the Duplo or wedo kits. Having a lab would provide teachers access to the set of Lego’s they need. Scheduling to clean up and clear out the Math Lab will be required per Dr. Bolden.**
- (5) **Lego Kits –** we only have 14 kits per kit type Duplo, wedo, and nxt. 14 kits only provide for 28 students. For classes of more than 28 this will be a problem. **Mrs. K. Spencer and Ms. Carter** will check with Ms. J. Gamble to see if Fernbank has any kits that we can check out for the remainder of the year.

Question and Answer:

Integration – How exactly does he want integration to look? What does the new template look like? Can we go to see another school to see how they integrate all their subjects?

Benchmarks – When planning these integrated units should we be concerned with the benchmark testing window?

K. Spencer response - with the focus being on S.T.E.M. and the end result. I think we should focus on the S.T.E.M. units and making sure we cover all the standards rather than on the benchmarks.

Student Selection and placement – This past year students were just placed in our rooms that were not S.T.E.M. caliber students; what is the plan for this year?

K. Spencer response – I have already had a conversation with Mrs. Harty about how to pull the suggested S.T.E.M. students, so that we can look at test scores, teacher recommendations, and behavior referrals. We will create a waiting list from this list. As students enroll students from the waiting list should move first. It is my hope that we can have the waiting list to Mrs. Hawkins and Mr. Potter; so that this process will be followed next school year. So, that we are making sure those students that need EIP services are getting them and those that need accelerated services are getting them.

SCHOOL: McNair Discovery Learning Academy

DATE: April 1, 2014

CLOSING:

We will meet next again the Tuesday after Spring break, April 15, 2014. With a focus on planning.

Next Steps of March 28th meeting:

- Communicate with IT because the science lab phone does not work and movement of displaced computers to Mrs. Dunlap's room 1182. (Mrs. K. Spencer) **DONE**
- Order college pennants for hallways, lab jackets for display, goggles and aprons for display. **DONE**
- Create a vertical planning schedule for S.T.E.M. [Tentative Thursday from 1:30 – 2:15 (45 minutes)] **DONE**

Next Steps of April 1, 2014 meeting:

- **Mrs. K. Spencer** find out about template approval or modifications that need to be made.
- **Mrs. K. Spencer** and **Ms. Carter** find out if Fernbank has any Lego robotics kits for check out.
- **Ms. Carter** and **Ms. Pearson** make a Science Lab supply list.