

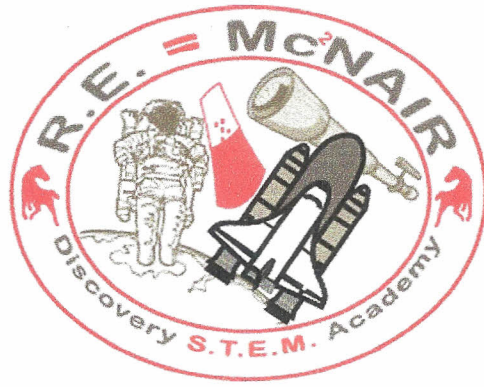
**Business Partners Conference Call**

**(641) 715 – 3300 Access Code: 243765**

**May 16, 2016**

**3:30 EST**

- Discussion/Reading of Meeting Minutes/Notes
- Purpose of Meeting/Call
- Open Questions – AdvancEd
- Draft Committee Roles
- Adjourn



- Compliance/Governance – Responsible for overseeing the formation of Foundation, establishing by-laws, setting standards of conduct, recruitment and retention for Board of Directors.
- Finance (Fundraising) – Responsible for developing annual operating budget, completing financial statements, overseeing bookkeeping and accounting functions, and audit functions as directed by Board of Directors.
- Program Development – Responsible for working with Principal, Teachers, and Partners to investigate, institute and implement best practices surrounding development of STEM curriculum and make recommendation of program enhancements (Project Management, Industry Collaborations, Field Trips, etc.)
- Partnership Advocacy – Responsible for serving as marketing arm and supply chain advocate for STEM Program and Foundation.